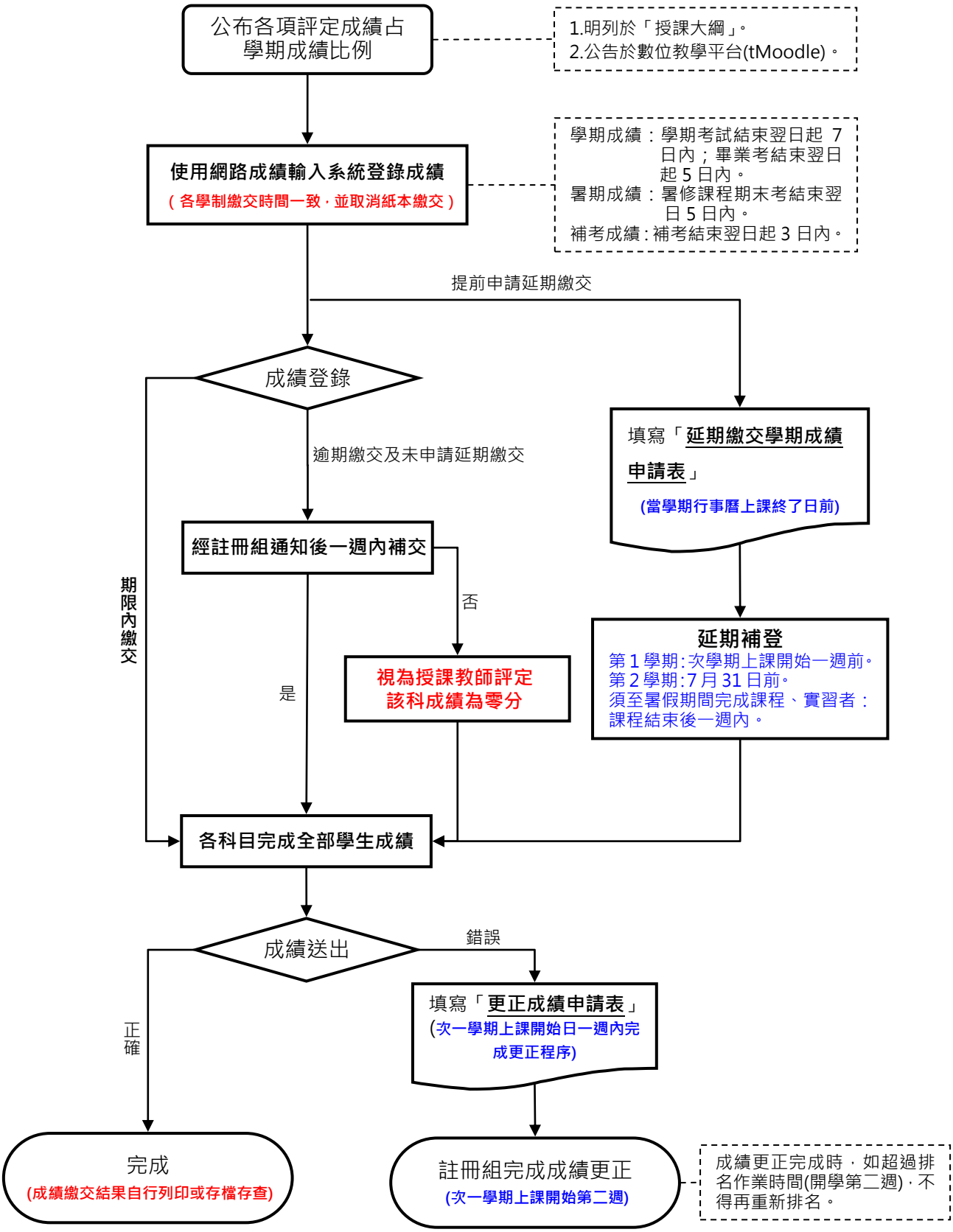東海大學教師繳交及更正成績作業流程圖　104.12.04