



Implementations Directions for Tunghai University and Offshore Universities to Handle Dual Degree System

Amendment Approved by Meeting of Academic Affairs on November 22, 2011
January 3, 2012 MOE Tai-Gao-(2)- No. 1000237104 Letter for Future Reference

Article 1. To broaden students' horizons, strengthen international exchanges of students learning and enhance international competitiveness, the School especially stipulates the Directions hereto in accordance with the University Act, the School Regulations and relevant laws and regulations.

Article 2. The cooperation with offshore universities to handle dual degree system prescribed in the Directions hereto is referring to the agreement made by THU and offshore universities in the way of academic cooperation to assist bilateral (or unilateral) students to attend school at the other side within the specified length of schooling, in line with School Regulations and relevant laws and regulations of bilateral academic affairs and education, and grant degrees after graduation in compliance with the relevant provisions of the two sides.

As for granting degrees based on the dual degree system, both schools may jointly grant a degree (that degree jointly awarded by the two schools shall be annotated in the degree certificates) or respectively grant degrees of the same level or degrees of different levels.

Article 3. The dual degree system handled by THU mainly target the offshore universities entering into relationships of sister schools with THU as cooperation objects and shall meet the following requirements:

3-1. must be an offshore university entering into an agreement on dual degree system with THU.

3-2. must be a university registered or ratified by its territorial state government or educational competent authorities.

3-3. a mainland China's university listed in the roster of "Institutions of Higher Learning" ratified by the Ministry of Education.

Article 4. Working on a double major simultaneously at THU and an offshore University, such students' study length and number of academic credits in both schools may be aggregately calculated. Undergraduate students' study length in the two schools must be at least 32 months; Master's degree students' study length in the two schools must be at least 12 months; a PhD student's study length in the two schools must be at least 24 months. Numbers of cumulative credits in the two local schools



must be taken respectively more than one third of the total needed to award a degree.

Study length at THU for students pursuing a double degree shall be in line with the following provisions:

- 4-1. at least four semesters for a student of Bachelor's program
- 4-2. at least two semesters for a student of Master's program
- 4-3. at least three semesters for a student of PhD program

Article 5. Regarding the dual degree system cooperatively handled by THU and offshore schools, each department shall prepare an agreement of cooperation over dual degree system in respect of eligibility of application, accreditation regulations, curriculum and credits calculation, length of study, thesis advisor (Bachelor exempt), registration, quota and degree-granting, submit to the meeting of Faculty with which affiliated and the meeting of Academic Affairs for approval and then implement after signed by the two schools. But the dual degree system cooperatively handled by THU School and mainland China's schools shall be made after submitted to the Ministry of Education for review and approval according to the provisions of "Review Directions for Schools at All Levels and Mainland China's Schools entering into Alliances or Cooperation Agreements in Writing" stipulated by the MOE.

Article 6. Our students, applying for pursuing academic degrees abroad during term of study, shall ask for an application form from the Office of International Education & Programs and fill it out and submit it to the faculty with which the students affiliated, after preliminarily examined by the faculty and reviewed and approved by the Office of International Education & Programs and the Office of Academic Affairs and then handle the matter of departure to study.

Article 7. The offshore schools cooperatively handle with THU on degree granting under dual degree system shall, prior to the end of March each year, collect and organize rosters of students who applied, and produce the following documents and deliver to the Registrar Office of THU to handle matters of accreditation in conjunction with relevant departments and institutions.

- 7-1. application forms
- 7-2. photocopies of student credentials (languages other than Chinese and English shall be attached with Chinese or English translation)
- 7-3. Chinese or English transcripts (shall be additionally stamped or sealed by the offshore school the students originally study at; and seal stamped or sealed;



languages other than Chinese and English shall be attached with Chinese or English translation)

7-4. health certificates in Chinese or English (including relevant medical reports of human immunodeficiency virus)

7-5. financial statements

7-6. other documents with which shall be attached pursuant to the agreement

Article 8. Approved by the School to pursue a double degree at offshore schools, the student shall apply for credit transfer of subjects and credits passed at offshore schools within the period of the program according to the school "Regulations of Student Credits Waiver and Transference " to apply for credit transfer; after approval of credit transfer, if in line with the provisions of the faculties' graduation qualifications, the student shall be granted Tunghai University degree.

Article 9. If the students approved by the school to pursue a double degree at offshore schools unable to complete their studies at offshore schools because of certain reasons and their total study term at the two schools did not exceed the length of study required by THU may, two weeks prior to the start date of each semester specified in School calendar, produce a report and related documents and apply with the Registrar Office for returning to the school to the department (institution) they originally enrolled in and in the appropriate grade to study; the subjects and credits having passed at offshore schools may be applied for credit transfer in accordance with the School's "Regulations of Student Credits Waiver and Transference ".

Article 10. The academic status, performance evaluation, scholarships, life guidance etc, for students of dual degree system who meet the identity requirements of overseas Chinese students, foreign students, mainland China's students etc, shall be handled respectively according to its relevant provisions.

Article 11. During the study term at THU, the offshore students shall conform to the laws of our Country, in addition, must strictly obey all the School's rules and regulations.

Article 12. Matters not mentioned in the Directions hereto shall be handled in accordance with relevant regulations of the Ministry of Education and the School.

Article 13. The Directions herein shall be approved by the meeting of Academic Affairs and implemented after public announcement, and shall be reported to the Ministry of Education for future reference. Amendments shall be approved in the same fashion.